

Parking at ERHS

General Information

Driving a vehicle to school is considered a privilege, not a right. At any time, a student may lose that privilege if administration deems necessary. All persons and vehicles on East Ridge High School (ERHS) parking lots are required to:

- adhere to the School Board Policy 527
<http://www.sowashco.org/files/policies/500/527%20Student%20Use%20and%20Parking%20of%20Motor%20Vehicles%20%20Patrols%20Inspection%20and%20Searches.pdf>
- adhere to the following 'East Ridge High School Parking Lot Rules':
 - Student parking on school property is by permit only. Vehicles on school property without a valid and current parking permit will be locked in place with a wheel-boot, subject to towing, and the owner fined.
 - Vehicles must be parked in approved student lots and spaces only (indicated by signs and white lines). Vehicles parked in the incorrect lot will be locked in place with a wheel-boot, subject to towing, and the owner fined.
 - All vehicles parked on school property are subject to search.
 - Permits must be displayed on the rear view mirror while parked in the school lot. Permits must be clearly visible from outside the vehicle. Failure to do so is a violation and a ticket (fine) will be issued. (Students are recommended to remove the permit from the mirror when driving.) Permits for motorcycles should be brought to the ERHS Administrative Office for the day.
 - The permit holder is totally responsible for the vehicle in which the permit is hanging and MUST BE either the driver or a passenger in the vehicle. The permit holder is responsible for the behavior of everyone in the car even if he/she is not present.
 - Permits are not transferable and are not to be resold. Permits may not be forged, altered, or tampered with in any way.
 - Students are not allowed to loiter in or around vehicles once they are on school property. Once the vehicle is parked, students must immediately EXIT the vehicle and enter the school building.
 - Students are required to identify themselves and the occupants of their vehicles when requested to do so by the lot attendant or school district personnel.
 - Students are not allowed to go to their vehicle in the parking lot during the school day without written administrative permission.
 - The speed limit in the parking lot is 10 mph. Careless /Reckless driving is not allowed.
 - Students must adhere to all District 833 and East Ridge High School policies, including the Attendance Policy, Senior Lunch Policy, and Tobacco Policy.
 - Cumulative violations for any member of a single driver permit holder or car-pool permit holder may be cause for permit revocation for all involved students.
 - If a car is parked in the school lot with a license number other than the numbers listed on the permit application, the car will be ticketed (fined) and/or have the wheel immobilized. Violators are not entitled to 'warnings' for violations.
 - Staff lots are off-limits to students from 7:00am – 3:30pm on all school days.
 - Woodbury police will assist East Ridge administration in enforcing parking laws on campus and surrounding streets. All Minnesota motor vehicle laws will be enforced on school property.
 - Tickets (fines) and/or loss of parking privileges may result from violations.
 - Handicap Parking is available to students purchasing parking passes. Along with the student parking pass, the student will also need the handicap pass from the state displayed in their vehicle.

Parking Permit Eligibility

Each student must purchase his or her own parking permit. Each student must have a valid driver's license. Students with outstanding fees for missing or damaged Media or Athletic items must handle the fees before they will be allowed to obtain their parking permit.

Parking Violations:

Tickets will be issued daily for parking violations. Violators are not entitled to warnings. Students must pay fines in full in the Administrative Office within 5 days of the violation. Cash or checks are accepted for the payment of fines. Checks should be written out to: East Ridge High School.

Students not complying with the District 833 School Board Policy 527 or the 'East Ridge High School Parking Lot Rules' will receive a violation. Students who park on snow banks or display careless or illegal driving habits (reckless, speeding, burnouts) will also receive a violation.

Students violating Minnesota Motor Vehicle Laws on school property will be referred to the Woodbury Police. Student parking permits will be revoked.

Independent School District 833 is not responsible for vandalism, injury or theft of items in the school parking lots. Drivers should lock motor vehicles when parked at ERHS.

Please note that ERHS reserves the right to assign violations to student drivers for situations not listed on this website.

Students who do not pay their fines within 5 days will be required to meet with a school administrator and arrange for the payment.

Parking Permit Cost & Refunds

Full Year Permits:

\$120 - Student Lot (between the ERHS Activities Entrance and the Stadium)

There will be no discounted fee for PSEO/Intern/Work Programs/916 students.

A carpool annual permit can be issued to 2 drivers who take turns driving different vehicles and share one annual permit which is transferred between their vehicles. The two drivers will split the annual \$120 fee. Both drivers must apply for the carpool permit.

Daily parking permits will be issued at the rate of \$3.00 per day. Daily permits may be purchased through Mrs. Schumacher in the ERHS Administrative Office upon arrival each day. Students will need to provide the make, model, and color of their car and the license plate number in order to purchase the daily pass.

Partial year permit costs are prorated as follows:

Trimester 2: 66% (\$80)

Trimester 3: 33% (\$40)

Refunds are prorated as follows:

Trimester 1: \$120

Trimester 2: \$80

Trimester 3: None

How to Purchase a Parking Permit

Parking permit applications and payment will now be completed online for all ERHS student parking permits.

The online site will open on Monday, August 15, 2016. ERHS Parking permits will be available for pickup starting Thursday, August 25, 2016 at Raptor Roundup. After 8/25/16, the parking permits can be picked up in the ERHS Administrative Accounts Office.

To apply and pay for the 2016-17 parking permit, please click on the following link:

<http://sowashco.feepay.com>

If you are having difficulty with the FeePay website, please see the instructions below:

- If this is your first time in the system, parents should create an account
- Families that qualify for free or reduced lunches may qualify for reduced fees for certain activities (does not apply to parking permits). Families must click the yes box when they first create the account for this to be in the system.
- Add students to the account and attach to district using their student ID# (found in the Parent Portal).
- Click on Activities (upper left hand corner)
- A list of sports/activities will appear – the parking permit form selections will be ‘2016-17 ERHS Parking Permit – Single Driver’ (most common – 1 driver per permit) or the ‘2016-17 ERHS Parking Permit – Carpool’ (2 drivers share 1 permit and must transfer permit between vehicles – both students in carpool must register) – Click on the appropriate form – Complete and submit the form
- Check out – Click on cart in right hand corner
- Payment can be made via credit card
- Click ‘Process’

If you still have difficulty applying the ERHS Parking Permit after following the above instructions, please contact the ERHS Administrative Accounts Office at 651-425-2349.

All applications and payments must be placed online. After you have applied and paid online, **parking permits can be picked up in the Administrative Office at East Ridge starting August 25, 2016. To receive the actual parking permit, the student will need to bring a valid driver’s license and the online receipt of payment** to Mrs. Schumacher in the main office. Please note that on Thursday, August 25, 2016, students can bring these items to Raptor Roundup and see Mrs. Schumacher who will be setup in the Cafeteria area.