

# **INDEPENDENT STUDY APPLICATION EAST RIDGE HIGH SCHOOL**



In order to promote a rigorous academic environment, East Ridge High School offers academic credit to highly motivated students seeking advanced and/or enrichment learning opportunities that are not available in the mainstream educational program.

This application must be completed and submitted to the Principal for review no later than ten school days prior to the term in which the Independent Study is taken.

## **GENERAL POLICIES:**

- Students may take a maximum of two Independent Study courses throughout their high school career and no more than one per term.
- The proposed course is designed by the teacher and the student to promote advanced and/or enrichment study.
- At the end of the term in which the Independent Study is taken, a letter grade of A, B, C, D or F will be assigned to the student. Students will not be issued a grade of I (Incomplete) without administrative approval.
- It is the responsibility of the student to seek and secure a supervising teacher in the department of their area of study. Teachers are not required to take on Independent Study students.
- An Independent Study Intent form must be completed by the student (attach additional sheet if needed).
- An Independent Study Plan must be developed by the teacher and student (attach additional sheet if needed).
- *The student must meet with the I.S. teacher daily.*
- *Student must be supervised by the teacher during the I.S. period. This means teachers may commit before or after school if a student would like an overloaded schedule OR the IS teacher must provide space within the classroom/class that the teacher is instructing for the I.S. student.*

## **INDEPENDENT STUDY INTENT FORM**

STUDENT NAME \_\_\_\_\_ GRADE \_\_\_\_\_  
COURSE \_\_\_\_\_ TERM \_\_\_\_\_  
DEPARTMENT \_\_\_\_\_ HOUR \_\_\_\_\_

1. Why are you applying for Independent Study?
  
  
  
  
  
  
  
  
  
  
2. Why did you select this topic? Explain the significance of this topic and what makes it worthy of full credit.
  
  
  
  
  
  
  
  
  
  
3. List and explain 3 goals you hope to accomplish upon successful completion of this course.
  
  
  
  
  
  
  
  
  
  
4. What will you present as evidence to prove that you have accomplished your goals?

**INDEPENDENT STUDY PLAN**

STUDENT NAME \_\_\_\_\_ GRADE \_\_\_\_\_  
COURSE \_\_\_\_\_ TERM \_\_\_\_\_  
DEPARTMENT \_\_\_\_\_ HOUR \_\_\_\_\_

**INSTRUCTIONAL LOCATION (office/room #):** \_\_\_\_\_

1. List the course objectives and outcomes that are to be completed in order to earn credit for this Independent Study course.
  
  
  
  
  
  
  
  
  
  
2. Give a detailed description of the activities you will do to accomplish these objectives and outcomes.
  
  
  
  
  
  
  
  
  
  
3. How will the student be assessed?
  
  
  
  
  
  
  
  
  
  
4. Provide a schedule with due dates as to when objectives will be met and assessments delivered.
  
  
  
  
  
  
  
  
  
  
5. List the learning materials that will be used in this course (i.e. include bibliography).

***INDEPENDENT STUDY CONTRACT/AGREEMENT:***

**We, the undersigned, have reviewed and approve of the Independent Study Plan as submitted. We accept the conditions associated with Independent Study and understand that credit will only be granted if terms of the accepted plan are fulfilled.**

Student Signature_____	Date_____
Parent Signature_____	Date_____
Teacher Signature_____	Date_____
Department Chair Signature_____	Date_____
Counselor Signature_____	Date_____
Administrator Approval_____	Date_____